

IN THE DISTRICT COURT OF THE FIFTH CIRCUIT _____ DIVISION STATE OF HAWAI‘I	
Plaintiff(s)	Reserved for Court Use
	Civil No.
	Plaintiff(s)/Plaintiff(s)' Attorney (Name, Attorney Number, Firm Name (if applicable), Address and Telephone and Facsimile Numbers)
Defendant(s)	

SUMMONS

THE STATE OF HAWAI‘I:

TO: The Director of Public Safety of the State of Hawai‘i, his/her deputy or any police officer or other person authorized by the laws of the State of Hawai‘i:

You are commanded to summon the Defendant(s) to appear before the District Judge of this Court in his/her Courtroom, to appear at the Court designated by the checked box on the reverse side.

This Summons shall not be personally delivered between 10:00 p.m. and 6:00 a.m. on premises not open to the public, unless a Judge of the above-entitled Court permits, in writing on this Summons, personal delivery during those hours.

TO THE DEFENDANT(S):

You are required to appear before the District Judge of this Court, in his/her Courtroom, on the day and at the time designated by the checked box on the reverse side. If the Defendant(s) is a corporation, Hawai‘i law requires it to be represented by an attorney licensed to practice in the State of Hawai‘i.

IF YOU OR YOUR ATTORNEY FAIL TO ATTEND THE COURT HEARING AT THE TIME AND PLACE DESIGNATED, DEFAULT AND DEFAULT JUDGMENT WILL BE TAKEN AGAINST YOU FOR THE RELIEF DEMANDED IN THE COMPLAINT.

NOTICE TO ALL PARTIES (Honolulu Division only): If this case involves a residential lease and if the Defendant(s) disagrees with the statements in the Complaint, the Court may require the parties to submit their dispute to mediation at the Pre-Trial conference that will be scheduled on the Monday, not a holiday, following the court date specified above. If the Monday following your court date is a holiday, the Pre-Trial conference will occur on the next business day. If the parties are not able to resolve the dispute within 20 minutes of mediation, the Court will set a trial date.

Date:	Clerk of the above-entitled Court
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COURT ADDRESSES AND RETURNABLE DAYS:

☐ **Lihue Division, 3059 Umi Street, Room 110, Lihue, Hawai'i** at 8:30 a.m. on Tuesday, _____ and should said Tuesday be a legal holiday, then upon the next secular Tuesday.

☐ **Lihue Division (LK), 3059 Umi Street, Room 110, Lihue, Hawai'i** at 8:30 a.m. on Thursday, _____ and should said Thursday be a legal holiday, then upon the next secular Thursday.

☐ **Koloa Division, 3461 Weliweli Road, Koloa, Hawai'i** at 9:00 a.m. on Monday, _____ and should said Monday be a legal holiday, then upon the next secular Monday.

☐ **Waimea Division, 4556 Makeke Road, Waimea, Hawai'i** at 9:00 a.m. on Wednesday, _____ and should said 1st or 3rd Wednesday be a legal holiday, then upon the next secular 1st or 3rd Wednesday.

☐ **Hanalei Division, 5-5358 Kuhio Highway, Hanalei, Hawai'i**, at 9:00 a.m. on Wednesday, _____ and should said 2nd or 4th Wednesday be a legal holiday, then upon the next secular 2nd or 4th Wednesday.

Mailing address for the Courts: **4357 Rice Street, Suite 101, Lihue, Hawaii 96766-1367**

In accordance with the **Americans with Disabilities Act** if you require an accommodation for your disability, please contact the District Court Civil Office at PHONE NO. (808) 246-3301, FAX (808) 241-7103, or TTY (808) 539-4953 at least ten (10) working days in advance of your hearing or appointment date.